Renew your license now to avoid late fees!

Individual architectural license renewals must be completed by December 31, 2016 or late fees must be paid. You may log into the LSBAE website at www.lastbdarchs.com and renew online by paying with Visa, MasterCard or check.

Please note that for online renewals paid by check, you must print out a receipt page and mail that with a check, postmarked by December 31, 2016. You can also download a hard copy, which can be manually completed and mailed in with a check or money order, postmarked by December 31, 2016 to avoid late fees.

All architects (both in-state and-out-of-state) must complete 12 CEHs of HSW per year in order to renew their individual Louisiana licenses. Please review the instruction sheet on the website for additional information.

Hillegas named new LSBAE Executive Director

Katherine E. Hillegas, CAE, was selected by the LSBAE Board of Directors as its new Executive Director in October and came on board in late November.

Kathy comes to the Board after serving 12 years at the National Council of Architectural Registration Boards, where she served as liaison to architectural licensing boards throughout the country and to all external organizations, including the American Institute of Architects and its state component chapters.

She led the development of the Council Relations Department, where her team regularly tracked legislative changes and conducted research into state licensing laws and assisted licensing boards with identifying commonalities in laws and regulations throughout the country in order to implement changes. In addition, she worked closely with several of the Council’s committees, including the Board of Directors and the MBE Committee, comprised of state board executives through the country.

In 2013, she was awarded the President’s Medal of Distinguished Service by Louisiana architect Ronald B. Blitch, FAIA, FACHA, NCARB, who was serving as President of NCARB at the time. Prior to NCARB, she spent two years at the Association of Collegiate Schools of Architecture serving as interim executive director. Her background is primarily in association management, with a focus on working with Boards of Directors, member relations, education and meeting planning.

She spent 10 years with a medical association, where she was responsible for the education and accreditation department,

(continued on page 3)
2016 has come and is about to be gone, the same as my term as President of the Louisiana State Board of Architectural Examiners. Time surely flies when you’re having fun.

Much has happened over the year, starting with the board issuing 4,385 licenses, certificates, etc. (newly issued or renewed). This has kept both Mary and Holly very busy, and I would like to personally thank them for their attention to our needs.

One important rule that the Board has been working on this year is development of guidelines for the Louisiana Architectural and Education Research Fund. Many thanks to Mr. Blitch, Mr. McKinney, Ms. Chandela and Mr, Spaht for their diligence in overseeing this task. We expect to complete the guidelines for making awards that will support the integration of practice into education to our universities in 2017.

Several of our board members have been elected to offices on the NCARB Region 3 Board, they are John Cardone (Chair) and Robert McKinney (Vice-Chair). Also elected to the NCARB National Board of Directors for 2016-2017 is John Cardone. John is the first consumer/public member of a state regulatory Board to serve in the Public Director position. Other LSBAE board members serve on various committees of NCARB. To these members I say “Thank you” for your service.

A major hurdle this year was the retirement of our Executive Director Mary “Teeny” Simmons after more than 40 years of service and leadership to the LSBAE. I want to thank Teeny for all her help to me and the service to the board for these many years for a job well done. You will be missed.

Between Teeny’s announcement of retirement and the hiring of the new Executive Director, the entire board participated in several special meetings and many emails throughout this process. The culmination of this activity was the interview process, which started the morning of the floods in Baton Rouge. The floods welcomed our new Executive Director to Louisiana with a 28-hour ordeal on I-12 outside Hammond. It was a very wet welcome to Louisiana, and it wasn’t even a hurricane.

With that, we are pleased to announce the new Executive Director of the Board is Ms. Katherine E. Hillegas, CAE. Kathy comes to us from NCARB in Washington, DC, where she has been Director - Council Relations for the last six years and Assistant Director - Corporate Affairs the previous five years. With much enthusiasm we welcome Kathy to Louisiana and the Louisiana State Board of Architectural Examiners. Welcome aboard Kathy.

As 2016 comes to an end, so does my term as President. It has been an honor and a privilege to serve you for the past year. On behalf of the entire board, have a very happy holiday season and Happy New Year.
Congratulations to our new licensees by examination

The Board is pleased to announce that the following individuals have been licensed from Dec. 2015 to May 31, 2016

<table>
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<tr>
<th>FIRST NAME</th>
<th>LAST NAME</th>
<th>CITY</th>
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<tr>
<td>David Matthew</td>
<td>Abrams</td>
<td>Shreveport, LA</td>
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<td>Hong</td>
<td>New Orleans, LA</td>
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<td>Marcus J.</td>
<td>Allen</td>
<td>Metairie, LA</td>
<td>Travis</td>
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<td>Terin Michael</td>
<td>Barrios</td>
<td>Ypsilanti, MI</td>
<td>W. Taylor</td>
<td>King</td>
<td>Baton Rouge, LA</td>
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<tr>
<td>Stephen J.</td>
<td>Bergeron</td>
<td>New Orleans, LA</td>
<td>Thomas Glennon</td>
<td>Murphy, III</td>
<td>Baton Rouge, LA</td>
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<tr>
<td>Darby B.</td>
<td>Clarke</td>
<td>Baton Rouge, LA</td>
<td>Kathleen A.</td>
<td>Peaden</td>
<td>New Orleans, LA</td>
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<tr>
<td>Laura</td>
<td>Daniel</td>
<td>Baton Rouge, LA</td>
<td>Jonathan Choi</td>
<td>Polk</td>
<td>Katy, TX</td>
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<tr>
<td>Allison Leigh</td>
<td>Ford</td>
<td>Monroe, LA</td>
<td>George Michael</td>
<td>Scherer</td>
<td>Hammond, LA</td>
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<tr>
<td>Sarah E.</td>
<td>Gravois</td>
<td>Napoleonville, LA</td>
<td>Kerry Michelle</td>
<td>Soniat</td>
<td>Metairie, LA</td>
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<tr>
<td>Bryan</td>
<td>Hammond</td>
<td>Raleigh, NC</td>
<td>William M.</td>
<td>Soniat, Jr.</td>
<td>New Orleans, LA</td>
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<tr>
<td>Billy H.</td>
<td>Hargrove</td>
<td>Shreveport, LA</td>
<td>Jill</td>
<td>Stevens</td>
<td>Ville Platte, LA</td>
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<tr>
<td>Thomas B.</td>
<td>Holloman, I V</td>
<td>New Orleans, LA</td>
<td>Chris</td>
<td>Washer</td>
<td>Baton Rouge, LA</td>
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Hillegas named new LSBAE Executive Director

(continued from page 1)

and oversaw development of four specialty certification examinations as well as planning and execution of a six-track annual meeting for four medical professions. Kathy earned the distinction of Certified Association Executive through the American Society of Association Executives in 2010.

FLYING INTO A FLOOD...:

Commenting on her selection to the position, Board President Richard LeBlanc said, “She flew into Louisiana to interview for the Executive Director’s position at the same time as the floods of 2016. Despite being stranded on the highway for 28 hours, and a ride out of a flooded area on a military vehicle, Kathy couldn’t ask for more penance than to be the Executive Director of LSBAE!”

ASSUMING TEENY’S POSITION...

Kathy noted, “As I assume the role of Executive Director at the LSBAE following the retirement of Teeny Simmons, I realize that it is an exciting time to be working for and with the Board. The June 2016 newsletter was appropriately focused as a tribute to Teeny and her 41 years of service to the Board. It is very clear that Teeny has had an indelible impact on every architect licensed in Louisiana and that she leaves a very large set of shoes to fill!! I only hope that I am able to support the Board and their important work of protecting the health, safety and welfare of the citizens of Louisiana as well as Teeny has...”

A TIME OF CHANGE...

Change is clearly in the air for the architectural profession, Kathy said. “This summer, we witnessed the launch of an overhauled experience program, newly and appropriately called the “Architectural Experience Program” or AXP. Designed and administered by the National Council of Architectural Registration Boards, all licensure candidates in Louisiana are required to complete the AXP,” she explained. “The program updates this summer were designed to reflect modern practice. Licensure candidates are now required to document 3,740 hours of experience in six simplified areas that cover all phases of architectural practice, rather than the previous 17 experience areas of the IDP.

The six new experience areas also mirror the six divisions of the Architect Registration Examination® (ARE®) 5.0, which launched on November 1 and provides even further alignment between these two programs that are essential to initial licensure in Louisiana. Further information on the new ARE can be found on page 7 of this newsletter.

“How fortunate are we that the great State of Louisiana has been at the table in all discussions that have led to the changes of the AXP as well as the development of ARE 5.0. The commitment of the members of the LSBAE is something to be applauded,” Kathy concluded.
For many years, the Board has required professional architectural corporations, architectural-engineering corporations, and limited liability companies seeking to practice architecture in Louisiana to obtain and annually renew a certificate from the board. Accordingly, out-of-state limited liability companies seeking to practice architecture in Louisiana were required to obtain a certificate from the board; however, out-of-state limited liability partnerships (or any partnerships) were not required to obtain a certificate.

The evolution of different types of organizational structures has created much confusion for firms to determine how to register. The Board has long believed that all architectural firms should compete on a level playing field. It is unaware of any justifiable reason for imposing either greater or lesser requirements for licensure based upon whether a particular architectural firm has decided to practice in the form of one legal entity versus another for legal, business, tax, and/or financial reasons. For example, the Board believes that the licensing requirements to practice architecture for an in-state limited liability company should be the same as for an in-state limited liability partnership. Similarly, the licensing requirements to practice architecture for an out-of-state limited liability company should be the same as for an out-of-state limited liability partnership.

During 2012, the legislature enacted legislation (now La. R.S. 37:158) which authorizes the Board to regulate all in-state and out-of-state architectural firms practicing or offering to practice architecture in Louisiana. Earlier this year, the legislature enacted legislation which authorizes the Board to charge a fee for its issuance of initial, renewal, and delinquent certificates of authority (COA) to practice architecture in Louisiana.

Using the philosophy that all architectural firms should compete on a level playing field, the Board is in the process of amending Chapter 17 of its rules which pertain to its regulation of professional architectural corporations (Rule § 1701), architectural-engineering corporations (Rule § 1703), and limited liability companies (Rule § 1705). The proposed rule amendments were published in the Louisiana Register on August 20, 2016, and again on November 20, 2016. The proposed rule amendments are also currently published on the Board website, www.lastbdarchs.com.

A general overview of the proposed rule amendments is as follows:

**Professional Architectural Corporations - Fee change**

Under the proposed rules, PACs may continue to practice architecture just as they have practiced in the past, except resident PACs and non-resident PACs will be required to pay the sum of $75 and $150, respectively, for initial COAs, renewal COAs, and any delinquencies. The current fee of $50 charged to PACs for initial and renewal COAs, and any delinquencies, has not been increased since approximately 1980. For more detail, see proposed Rule § 1701.
Proposed amendments to licensure rules for firms, corporations & LLCs

(continued from page 4)

Architectural-Engineering Corporations - Fee Change

Under the proposed rules, A-E Corps may continue to practice architecture just as they have practiced in the past, except resident A-E Corps and non-resident A-E Corps will be required to pay the sum of $75 and $150, respectively, for initial COAs, renewal COAs, and any delinquencies. The current fee of $50 charged to A-E Corps for initial and renewal COAs, and any delinquencies, has not been increased since approximately 1985. For more detail, see proposed Rule § 1703.

Limited Liability Companies - Fee change

Under the proposed rules, LLCs may continue to practice architecture just as they have practiced in the past, except resident LLCs and non-resident LLCs will be required to pay the sum of $75 and $150, respectively, for initial and renewal COAs, and any delinquencies. The current fee of $50 charged to LLCs for initial and renewal COAs, and any delinquencies, has not been increased since approximately 1993. For more detail, see proposed Rule § 1705.

Architectural firms - Various changes

To make clear that all architectural firms will be subject to regulation by the Board, the proposed rules define architectural firms as any corporation, partnership, limited liability partnership, limited liability company, association, sole proprietorship, or other entity lawfully organized under the laws of Louisiana or other lawful jurisdiction for the purpose of practicing architecture. See proposed Rule § 1705.A.

In general, however, the proposed rules establish new requirements for obtaining registration for entities other than PACs, A-E Corps, and LLCs. Under the proposed rules, entities such as partnerships will be subject to the same rules as currently exist for LLCs, including:

- Partnerships and other architectural firms, not just PACs, A-E Corps, and LLCs, will be required to obtain an initial COA from the Board to practice architecture in Louisiana (see proposed Rule §§ 1705.B and 1705.C).

- Partnerships and other architectural firms, not just PACs, A-E Corps, and LLCs, will be subject to the discipline of the Board (see proposed Rule § 1705.D).

- All resident and non-resident architectural firms, not just PACs, A-E Corps, and LLCs, will be required to pay the sum of $75 and $150, respectively, for initial COAs, renewal COAs, and any delinquencies (see proposed Rule § 1705.F, 1705.S, and 1705.T).

- Unless choosing to practice as a PAC or an A-E Corp., all architectural firms, not just LLCs, shall designate in their application for a COA one or more supervising professional architects who are licensed by the Board and are full-time active employees of the firm who shall perform, or directly supervise the performance, of all architectural services by said firm in Louisiana; performing or directly supervising the performance of all architectural services shall mean unrestricted, unchecked, and unqualified command of, and legal accountability for, the architectural services performed (see proposed Rule § 1705.G).

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• Unless choosing to practice as a PAC or an A-E Corp, an architectural firm, not just an LLC, may practice architecture in Louisiana only as long as it employs a designated supervising professional architect who meets the requirements of the proposed rules (see proposed Rule § 1705.I).

• Partnerships and other architectural firms, not just PACs, A-E Corps, and LLCs, will be required to renew their COAs annually (see proposed Rule §§ 1705.R).

Sole proprietorships practicing architecture in the name of an individual registered by the Board are not required to obtain a COA. The proposed rules make clear that sole proprietorships are subject to the discipline of the Board, like all other architectural firms. See proposed Rule § 1705.O. A sole proprietorship practicing architecture under some other name will be required to obtain a COA.

There are additional proposed changes to the specific rules that relate to design/build firms, joint ventures, associations, and the retention of non-resident firms as consultants which have been updated to codify the present practices of the Board. See proposed Rules §§ 1705.L (design/build), 1705.M (joint ventures), 1705.N (associations), and 1705.P (consultants).

The proposed rules, if adopted, will be effective for firm license renewals for the period beginning July 1, 2017. More specifically, any license or COA issued by the Board for the period ending June 30, 2017, shall expire no later than such date. The proposed rules, if adopted, shall apply to any PAC, A-E Corp., LLC, or other architectural firm seeking to obtain an initial COA, or to renew any COA, for the period after July 1, 2017.
ARE 5.0 has launched!

The newest version of the Architect Registration Examination® (ARE) launched on November 1, 2016. The updated exam incorporates new testing technologies and features six divisions that align with current practice and the progression of an architecture project.

Candidates looking for insight into the new exam have access to several free study tools developed by NCARB. These include the:

- **ARE Handbook:** Your go-to resource for understanding ARE 5.0, providing a breakdown of each exam division, sample questions, suggested study resources, and more.
- **ARE 5.0 Guidelines:** This essential document includes an introduction to the exam and an overview of exam policies and procedures you should know before you take the ARE.
- **ARE Demo Exam:** Want to get familiar with the new format? Use the ARE 5.0 Demonstration Exam—accessible via your NCARB Record—to practice navigating the exam interface.

In addition, there is a new series of test prep videos which are available for candidates.

- **ARE 5.0 division videos:** These videos have been designed to help candidates become familiar with content that will be tested on each of the six divisions of the exam.
- **ARE 5.0 Exam Strategies Video:** Explore several tips and techniques to help you take a division of ARE 5.0, including pointers on item types and scoring, navigating to a case study during your exam, and approaching case study resources efficiently.
- **ARE 5.0 Exam Navigation Video:** Walk through the new exam's navigation tools and format with an NCARB expert. Watch to learn more about accepting the Candidate Agreement, using the tools available to you at the test center, marking and reviewing items, and exiting the exam when you're finished.

(continued on next page)
Explore the ARE 5.0 Community

- Not sure how to request your eligibilities or schedule an ARE division? Candidates can find that information and more in the Taking ARE 5.0 section of the ARE 5.0 Community. Plus, share study tips and resources, ask questions, and get real-time help from NCARB’s exam experts.

All new candidates applying for eligibility to test will take ARE 5.0. However, candidates who held or requested their testing eligibility prior to November 1, 2016, may self-transition from ARE 4.0 to ARE 5.0. NCARB will continue to administer ARE 4.0 until June 30, 2018. This 20-month period of dual delivery will enable current candidates to finish the exam in a way that best suits their needs.

As an incentive to take the new exam, NCARB is offering a $100 gift card to the first 600 candidates to test in each division.

Prometric to Update Security Process

In mid-October, Prometric implemented a new security measure that will impact all Prometric customers, including ARE candidates. This security measure has been put in place in all test centers in the U.S. to prevent small recording devices from entering the exam room.

Here is what a candidate can expect when going to take the ARE:

- **All candidates will be required to remove their eyeglasses for visual inspection** by a Test Center Administrator (TCA). These brief inspections will occur during initial check-in and upon return from breaks.
- **Most types of jewelry are prohibited, with the exception of wedding or engagement rings.** Candidates should avoid bringing watches, necklaces, bracelets, or earrings to the test center.
- **Other accessories are subject to inspection**, such as headbands, hair clips, ties, cufflinks, or scarves. **Please note:** religious and medical head coverings are permitted.

If you have any questions about the types of accessories subject to inspection, please contact Prometric directly.