

## Firm Roster/Work History Update Form

\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Firm Registration Number

Firm Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

E-Mail: \_\_\_\_\_

*(for information about this form)*

**Architect to be ADDED:**

Name: \_\_\_\_\_

License #: \_\_\_\_\_

Work Email: \_\_\_\_\_

Title: \_\_\_\_\_

Work #: \_\_\_\_\_

Start Date at Firm: \_\_\_\_\_

End Date at Firm: \_\_\_\_\_

*(Type in "Present" if currently working at firm)*

**Architect to be REMOVED:**

Name: \_\_\_\_\_

License #: \_\_\_\_\_

Work Email: \_\_\_\_\_

Title: \_\_\_\_\_

Work #: \_\_\_\_\_

Start Date at Firm: \_\_\_\_\_

End Date at Firm: \_\_\_\_\_

I certify that the above information above is true and correct

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Email the form to Holly Lavigne at [hlavigne@lsbae.com](mailto:hlavigne@lsbae.com) after completing.