

Louisiana State Board of Architectural Examiners

Professional Architectural Corporation License Application

Firm Name

Application Date:

FIRM INFORMATION

Firm Name

Corporate Title

Doing Business As (DBA)

Contact Information

Email

Firm Phone Number

Extension

Website

Firm Address

First Line

Second Line

City

State

Parish

Zip Code

Country

Point of Contact

EXAMPLE - DO NOT USE

Name _____ Email _____

Title _____ Phone _____

License Number _____

BUSINESS INFORMATION

Corporate Information

How are the shares divided in your firm?

- Sole Ownership
- Multiple Shareholders**
- Holding Company

Shareholder Information

We hereby certify that the following listed architects are licensed in the state of Louisiana and own the number of shares listed (no percentages) and that the following number of total shares is correct. We further certify that our firm complies with [La. R.S. 12:1090\(B\)](#) which requires that a majority stock in a professional architectural corporation must be owned by the individually licensed Louisiana architects.

Architect's Name	License Number	Shares
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Calculation of Shares

At least 50.1% of shares must be owned by Louisiana Architects. If your firm does not meet this requirement, you may qualify to [apply as a different firm type](#). To learn more about the requirements for firm registration, please review the [Firm Registration](#) section on our website.

Total shares ALLOWED by Corporation: _____

Total shares ISSUED by Corporation: _____

Total shares OWNED by Louisiana Architects: _____

Percentage of shares owned by Louisiana Architects: _____

Board of Directors Information

We hereby certify that the following listed architects are licensed in the state of Louisiana and serve as Directors of the corporation. We further certify that our firm complies with [La. R.S. 12:1095](#) which requires that a majority of the board of directors, if more than two, shall be licensed Louisiana architects or, if there are less than three directors, at least one must be a licensed Louisiana architect.

Architect Directors Licensed in Louisiana

Architect Director's Name _____ **License Number** _____

Other Directors

Includes Licensed Directors in other states, Non-Licensed Directors in other states, and/or Non-Licensed Directors in Louisiana.

Number of Unlicensed Directors

MORAL CHARACTER

Has the Firm practiced or offered to practice architecture in Louisiana without a current firm license in the last five years?	
Has the Firm's license/registration been denied, suspended, or revoked by another state or jurisdiction in the last five years?	
Has the Firm surrendered and/or allowed its professional license/registration to lapse in another state or jurisdiction due to pending or threatened disciplinary action in the last five years?	
Has the Firm been investigated, charged, or disciplined by a governing or licensing body or by a state or federal agency in the last five years?	
Has any Louisiana licensed architect employed by the Firm had his or her license denied, suspended or revoked or is any such licensed architect currently under investigation by a state or jurisdiction in the last five years?	

CONFIRMATION

Upon receipt of this application and the appropriate fee, the Professional Architectural Corporation described herein will be registered with the Louisiana State Board of Architectural Examiners and issued a certificate of Authority to practice architecture in the state of Louisiana, unless the application is disapproved. This authority will expire on June 30, 2024. Failure to renew in a timely manner will result in fines and penalties.

Certification

Using the checkboxes below, please attest to understanding and reviewing the applicable rules and laws.

I certify that I have read the following laws and rules:

- Professional Architectural Corporation Law (LAR.S. 12:1086 et. seq.)
- Louisiana Architect Licensing Law (La. R.S. 37:141 et seq.)
- Louisiana State Board of Architectural Examiners Rules (LAC Title 46:I§101-2303)

I also certify that:

- The information I have provided on this form is true and accurate to the best of my knowledge.

PAYMENT

Fees

Architectural Corporation In-State Application

See Fees
list [here](#)

Transaction Processing Fee

Total

Payment Type:

Order Confirmation:

Payment Date:

Official Documentation of the Louisiana State Board of Architectural Examiners Licensing System

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