

Replacement Certificate Request

After completing this form (must be typed), please print and mail to our office at the address listed below along with the required documentation (if applicable) and a check or money order for **\$30** made payable to **LSBAE**. Certificate(s) will not be mailed until all documentation and fee(s) have been received. For questions, please call our office at (225) 925-4802 or email us at BD@LSBAE.com.

If replacing a certificate due to a name change, you must provide a copy of your marriage license, divorce decree, driver's license or other appropriate legal documentation.

Date of Request

LA License Number

Name to appear on certificate:

First Name

Middle/Maiden Name

Last Name

Suffix

Mailing Address

City

State

Zip Code

Primary Phone #

Secondary Phone #

E-Mail

Reason for replacement:

I certify that the above information above is true and correct.

Signature

Print Name

Rule §1105 B: A replacement license will be issued to a registrant to replace one lost or destroyed, provided the current annual registration renewal is in effect, the registrant makes proper request and submits an acceptable explanation of the loss or destruction of the original license, and the registrant pays a fee of \$30.