

During the upcoming architect renewal period (November 1 – December 31), LSBAE will implement a new Licensing Portal. To renew your license, you will be required to create a new account with your existing email and password. Under the new system, Point of Contact (POC) accounts will no longer be utilized. Going forward, only one email will be allowed, and accounts will be linked to the architect only. An architect's account should include a current mailing address and email address.

Renewal notifications are delivered via e-mail as a courtesy to all active licensees; however, the individual architect is responsible for renewing their license in a timely manner (Section 1301.B LSBAE Rules). Architects who have not renewed their license subsequent to December 31 will be declared delinquent and required to pay a delinquent fee. To ensure receipt of all official Board communications in a timely manner, it is strongly suggested that you utilize an email address that is frequently used. Please notify us immediately of any e-mail address changes by submitting an "Architect Email Address Change Form" via the Forms page on our website.