LOUISIANA
LSBAE
STATE BOARD OF ARCHITECTURAL EXAMINERS

FIRM APPLICATION REQUEST FORM

This is not a firm application; this form is to begin the firm application process. See instructions at the bottom of the form for further details. All sections of the form below must be completed.

Firm Information:

Firm Type (choose from drop-down menu):

Legal Name of Firm:

Supervising Professional Information:

Architect Name:

Email:

Title:

Phone #:

Architect Louisiana License Name:

Date of Request:

Please review our Firm Structures here under the *'Firm Registration* " tab to see if your firm qualifies for the firm type you chose above. The appropriate firm type must be selected before submitting this form.

After completing this form, please email to Holly Lavigne at HLavigne@LSBAE.com. You will be notified via system-generated email when the Supervising Professional has been added to the database. Please check your junk/spam folder if the email is not in your inbox.

Once the Supervising Professional has been added to our database, you may access the Licensing Portal.

If you need to create an account, you will use the email you provided on this form and create a password. If you have an existing account, you will use the login information that you have already created.

After logging in to the Licensing Portal, you will choose the *'Firm Profile* " tab at the top of the page to start the firm application.